

Oct. 22, 2013 PR committee mtg

Orchard Room at Cherry Valley Lodge

Members present : Beckey T., Kitty B., Diane R., Michelle P., Raychelle F., Sandra J., Lee Ann D., and Lisa N., chair

The meeting was called to order at : 7:30 pm

We discussed the script to use to present the prototype of the PM-MP. Beckey had prepared lines that covered the basic ideas this committee wanted to share with all PM's and their Directors at the Fall PM conference. Lisa agreed to be the presenter and practiced the speech. (The information presented on Weds Oct.23, 2013 will be attached at the end of these minutes. )

Diane agreed to start the PM-MP at the conclusion of Lisa's comments. The PR committee members decided to stand at the front of the audience as the committee was introduced and the PM-MP was shown.

Finally, we viewed the PM-MP and made changes and adjustment suggestions for Marcus before the staff at OCECD distributes the final product. With LAD's support , the PR Committee feels Mentor needs to be pronounced men-"TER", when the very 1st slide appears- wait 4 seconds before starting the narration, a longer pause is needed after each slide, maybe 2/3 seconds, on slide #9 and possibly others, please be sure only one paragraph at a time slides in and finally, extra time is needed on slides where the viewer might want to write down phone numbers or an email contact.

Our current thought is to make this visual presentation available in different forms so each district or PMP might use it without difficulty. More details with instructions of how to use the PM-MP will be sent out with the final product.

mtg. adjourned at 8:15pm